



FIVE TOWNS COLLEGE

7th Advisory Notice – COVID-19

May 12, 2020

Dear Colleagues,

Although NY Pause will be phased out starting this week, Governor Cuomo has directed that schools in New York may not reopen on-ground for the remainder of the academic year. In furtherance of his executive order, the College will follow these protocols:

I. COURSES ON HIATUS

Students electing to finish an incomplete course or to repeat the entire course as outlined below will not be charged tuition or fees for the course, if it is taken during Summer Session II or any time during the 2020 – 21 AY as an overload.

A. Music Ensembles

If the student was passing an ensemble course as of March 13, 2020, the following grading options are available: P or W. A grade of Pass will be awarded automatically in ensembles only, if the student was passing as of the date of transition. These students may opt to audit the same or another ensemble without any tuition or fee charge during the 2020- 21 AY in order to gain additional ensemble experience.

Students who were not passing at the time of transition will be awarded a grade of “W – Official Withdrawal”. These students may re-register for the same or another ensemble without additional tuition or fee charge during the 2020 -21 AY. Pending graduates who were not passing at the time of transition should make special arrangement through the Music Division Chair to assure that they have all of the required ensemble credits necessary for graduation this term.

B. MUS 185 – 286: Keyboard Skills 1 – 4 ; VID 131, 132, 215, 302 and 332; MAC 150 and 299

Regardless of academic standing as of March 13, 2020, the following grading options are available: I or W. All of these courses will be offered in Summer Session II and again during the 2020 – 21 AY. Students may make-up the additional seat time only or sit for the entire class again without additional tuition or fee. Pending graduates may complete the coursework over the summer on an Independent Study basis with permission of the Division Chair.

I. SUMMER SESSIONS

A. Summer Session I – June 1 – July 10, 2020

Summer Session I will offer online courses only. Tuition is reduced to half or \$525 per credit. Institutional Financial Aid will be provided to any student who seeks to repeat a course in which they received a grade of I, W, F or D during the Spring 2020 semester. Spring 2020 Bachelor of Music degree graduates continuing on for a master's degree are also eligible for institutional funding.

B. Summer Session II – July 13 – August 21, 2020

Summer Session II will offer both on-ground and online courses – subject to governmental rules. Tuition is reduced to half or \$525 per credit. Summer Housing may be available. Institutional Financial Aid for tuition will be provided to any student who seeks to repeat a course in which they received a grade of I, W, F or D during the Spring 2020 semester. Spring 2020 Bachelor of Music degree graduates continuing on for a master's degree are also eligible for institutional funding.

II. INTENSIVE SUMMER WORKSHOPS

Program Faculty continue to plan for Intensive Summer Workshops, to provide additional experiential learning opportunities to students who completed Spring 2020 courses online but still seek additional hands-on opportunities. Pursuant to the Governor's order, these may not be offered during the current academic year. They will be scheduled as early in the new academic term as possible. The new term begins July 1, 2020.

III. SPRING 2020 HOUSING AND MEAL PLAN REFUNDS

Resident students will receive a pro rata refund of housing charges and of unused meal plan funds. Students do not need to file a separate request. Refund checks will be distributed to students at the time of check-out, when they return room keys to the Public Safety Office. This updates initial guidance from the College.

IV. RESIDENT STUDENTS MOVE-OUT

Resident students must schedule a date and time to check-out beginning Monday, May 18, 2020, and no later than Friday, June 5. Students should not come to campus to check-out without an appointment. Access to the residence halls will not be provided without an appointment. To schedule your check-out email: residentiallife@ftc.edu.

V. FALL 2020 HOUSING ROOM ASSIGNMENTS

Fall 2020 Room Lottery ended on Friday, May 8th. Continuing students who did not participate should contact the Residence Life Office as soon as possible. Freshman room assignments are now being made, and the College expects to be at full occupancy for the fall. Please do not delay if you require housing and have not yet received a room assignment.

VI. FTC CARES ACT FUNDING

Five Towns College is now processing requests from eligible students to participate in the CARES Act funding program. Priority consideration will be given to complete applications received by Friday, May 15th. Students seeking to participate in this program, should submit the application previously emailed to them, or click here → <https://www.ftc.edu/cares/>

VII. FALL 2020 SEMESTER

Five Towns College plans to resume regular on-ground classes for the Fall 2020 semester. Residence Halls are scheduled to open for new students on Monday, August 31st and for returning students on Tuesday September 1st. New Student Orientation will also be held on Tuesday, September 1st. Classes begin Wednesday, September 2nd.

VIII. COLLEGE CAMPUS AND OFFICES REOPENING

With NY Pause coming to a phased ending starting May 15th, the College continues to follow the guidelines established by New York State to reopen. The College has established a Task Force on Reopening, and is working to meet the requirements established for the Long Island Region. This includes safe working conditions for its faculty and staff. Additional information will be provided as it becomes available.

As always, I appreciate the opportunity to keep you informed about the important developments that impact you and the College.

If you have additional questions, please do not hesitate to contact me via reply email.

I hope this notice finds you and your families well and safe, and extend warmest personal regards to all.

Sincerely,

David M. Cohen, J.D.
President