



**DUAL ENROLLMENT AGREEMENT**  
**by and between**  
**Half Hollow Hills and Five Towns College**

Effective September 1, 2023 to June 30, 2026

*WHEREAS*, a dual enrollment agreement by and between Half Hollow Hills High School and Five Towns College (hereinafter the College) that further enhances the education opportunities available for their students is beneficial; and

*WHEREAS*, both Half Hollow Hills High School and the College seek to provide the students with the best preparation for success in their chosen vocations by, among other things, facilitating the transition to post-secondary study when appropriate, and

*WHEREAS*, both Half Hollow Hills High School and the College seek to establish a dual enrollment agreement for the benefit of students, who seek to pursue a course of study leading to an appropriate degree from the College, and

*WHEREAS*, both Half Hollow Hills High School and the College seek to achieve the above-stated objectives by furthering the following goals:

- To provide an opportunity for Half Hollow Hills High School students to enter into a fully designated career tract, beginning at the secondary school level and progressing sequentially to an appropriate degree program;
- To foster an understanding among Half Hollow Hills High School students about the opportunity for post-secondary study;
- To develop students who have the potential for success and are prepared to succeed, without regard to their financial ability or economic background; and
- To develop students who value learning for its own sake, who are committed to lifelong learning, and who are able to avail themselves of educational opportunities presented by technological advances.

*NOW THEREFORE*, it is agreed as follows:

This agreement shall commence as of September 1, 2023, and shall remain in effect until June 30, 2026.

The College shall be responsible for:

- Providing of the designated course overviews to Half Hollow Hills High School to ensure these courses offered at the College are taught at the high school;
- Providing scholarship funding for students who pursue post-secondary study at the College;
- Identify opportunities for Half Hollow Hills High School Students to participate in the activities of the College;
- Inviting students to tour the campus; and
- Notifying Half Hollow Hills High School of any changes in the agreement.

Half Hollow Hills High School shall be responsible for:

- Teaching the designated College course as defined by the College's Course Overview and the Audio Recording Technology curriculum;
- Providing to the College the instructor's CV and NYSED license certifications; and
- Planning the schedule of student assignments to include all of the coursework, assessments, and outcomes agreed by and with Half Hollow Hills High School.

In order for a Half Hollow Hills High School student to receive credits from the College, the student must:

- Be in the Junior or Senior year to receive College credit;
- Register for the course as instructed by the Half hollow hills High School coordinator and pay a fee of \$50 administrative fee directly to the College;
- Successfully complete the College's curricula as detailed by this agreement and offered by Half hollow hills High School as indicated; and
- Achieve a grade of C (75%) or higher in designated courses.

Students who present the credentials set forth above to the College shall be eligible to receive credit as set forth in *Schedule A*, a copy of which is annexed hereto and made a part of hereof.

Both Half Hollow Hills High School and the College shall endeavor to publicize this dual enrollment agreement internally to potential students, so that these students and their families will become aware of the opportunities available to them. It should be noted that students will be limited to six credits in an academic year.

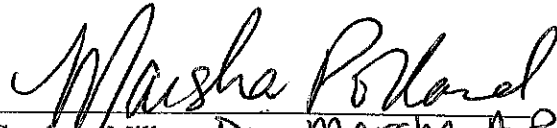
This Agreement shall be governed and construed under the laws of the State of New York and the venue for any action, claim, or dispute arising hereunder shall be in Suffolk County, New York.

Notices under this Agreement shall be deemed to have been duly served if emailed to:

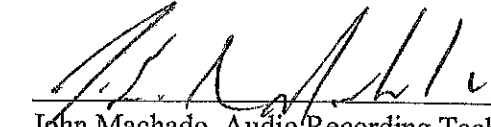
Jon Trapani  
Director of Fine Arts  
Half Hollow Hills High School  
Fran Greenspan Administration Center  
525 Half Hollow Road, Dix Hills, New York, 11746  
[jtrapani@hhh.k12.ny.us](mailto:jtrapani@hhh.k12.ny.us)

Either party may terminate this Agreement immediately upon written notice to the other in the event the other party is in material breach of the Agreement.


IN WITNESS WHEREOF, the parties have executed this Agreement.

By:   
~~Carolann Miller~~ Dr. Marsha A. Pollard, Provost  
Provost, Five Towns College

7.27.23  
Date

By:   
John Machado, Audio Recording Technology Chairman  
Five Towns College

6/30/23  
Date

By:   
John O'Farrell  
Assistant Superintendent for Secondary Education  
Half Hollow Hills School District

6.26.30  
Date

By: Jon Trapani  
Jon Trapani, Director of Fine Arts  
Half Hollow Hills School District

Date: 6/26/23

FIVE TOWNS COLLEGE  
Dual Enrollment Components

The following Five Towns College courses have been approved for credit in a dual enrollment agreement with Half Hollow Hills High School. Final approval was based upon discussion and agreement with Chairpersons of the College and the faculty of Half Hollow Hills High School.

SCHEDULE A

College Course Code	College Course Name	Credits
1. AUD101	Audio Recording Theory	3
2. AUD303	MIDI Applications	3