

**DUAL ENROLLMENT AGREEMENT**  
**by and between**  
**Longwood School District and Five Towns College**

Effective September 1, 2025 to June 30, 2028

*WHEREAS*, a dual enrollment agreement by and between Longwood School District (hereinafter the District) School and Five Towns College (hereinafter the College) that further enhances the educational opportunities available for their students; and

*WHEREAS*, both the District and the College seek to provide students with the best preparation for success in their chosen vocations by, among other things, and providing the opportunity for them to take post-secondary coursework.

*WHEREAS*, both the District and the College seek to achieve the above-stated objectives by furthering the following goals:

- To provide an opportunity for Longwood High School students to pursue college level courses for which they can earn college credit.
- To foster an understanding among Longwood High School students about the opportunity to pursue post-secondary coursework;
- To provide students who have the potential for success and are prepared to succeed with advanced academic courses; and
- To develop students who value learning for its own sake, who are committed to lifelong learning, and who are able to avail themselves of educational opportunities presented by technological advances.

*NOW THEREFORE*, it is agreed as follows:

This agreement shall commence as of September 1, 2025, and shall remain in effect until June 30, 2028.

The College shall be responsible for:

- Providing the designated course overviews to the District to ensure these courses offered at the College are taught at the high school;
- Providing a tuition scholarship of at least 25% or more for students who pursue post-secondary study at the College;
- Identifying opportunities for Longwood High School Students to participate in the activities of the College;
- Inviting students to tour the campus; and
- Notifying the District of any changes in the agreement.

The District shall be responsible for:

- Teaching the designated College course as defined by the College's Course Overview and Longwood High School curriculum;
- Providing to the College the instructor's CV and NYSED license/ certifications; and planning the schedule of student assignments to include all of the coursework, assessments, and outcomes agreed by and with the College.

In order for the District to receive credits from the College, the student must:

- Play advanced NYSSMA music selections.
- Be in the Junior or Senior year to receive College credit;
- Register for the course as instructed by the Longwood High School teacher and pay a \$50 administrative fee directly to the College;
- Successfully complete the College's curricula as detailed in this agreement and offered by the District as indicated; and
- Achieve a grade of C (75%) or higher in designated courses.

Students who present the credentials set forth above to the College shall be eligible to receive credit as set forth in Exhibit A, a copy of which is annexed hereto and made a part of hereof.

Both the District and the College shall endeavor to publicize this dual enrollment agreement internally to potential students, so that these students and their families will become aware of the opportunities available to them. It should be noted that students will be limited to six credits in an academic year.

The College shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.

Furthermore, and consistent with Federal and New York law, Five Towns College adheres to its Data Security Policy and Procedures program with 2024 updates, which incorporates provisions of Education Law 2-d. The same is hereby incorporated and is available at the following link.  
[https://www.ftc.edu/wp-content/uploads/2024/06/DATA-SECURITY-POLICY-2.ED\\_2024.updated.pdf](https://www.ftc.edu/wp-content/uploads/2024/06/DATA-SECURITY-POLICY-2.ED_2024.updated.pdf)

This Agreement shall be governed and construed under the laws of the State of New York and the venue for any action, claim, or dispute arising hereunder shall be in Suffolk County, New York. Either party may terminate this agreement by written notification to the other party by the end of the semester.

Notices under this Agreement shall be deemed to have been duly served if mail or emailed to:

Mr. Michael Kapfer  
Assistant Principal  
Longwood High School  
100 Longwood Road  
Middle Island, New York, 11953  
[Michael.kapfer@longwoodcsd.org](mailto:Michael.kapfer@longwoodcsd.org)

And

Dr. Marsha Pollard  
Provost  
Five Towns College  
305 North Service Road  
Dix Hills, New York, 11746  
[Marsha.pollard@ftc.edu](mailto:Marsha.pollard@ftc.edu)

*IN WITNESS WHEREOF*, the parties have executed this Agreement.

By: Kristi Adams  
Kristi Adams  
Performing Arts Division Chair, Five Towns College  
5/28/25  
Date

By:



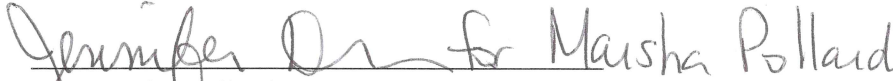
Thomas Calandrillo

Communications Division Chair, Five Towns College

Date

5/14/25

By:



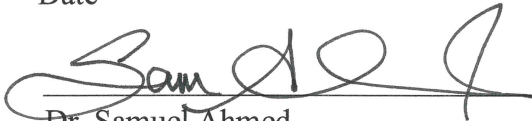
Dr. Marsha Pollard

Provost, Five Towns College

Date

6/6/25

By:



Dr. Samuel Ahmed

Principal, Longwood High School

Date

6/10/25

By:



Dr. Lance Lohman

Superintendent of Schools, Longwood School District

Date

6/11/25

## FIVE TOWNS COLLEGE

### EXHIBIT A

The following Five Towns College courses have been approved for credit in a dual enrollment agreement with the Longwood School District. Final approval was based upon discussion and agreement with Chairpersons of the College and the Assistant Principal and the Director of College and Career Pathways.

<b>Longwood High School</b>	<b>Five Towns College</b>	<b>Credits</b>
Media Arts I	MAC280-Digital Art: Design	3
Advertising Art	IMA240 – Design Thinking	3
Photography III	VID145-Digital Photography	3
Concert Band 11-12	ENS390- Wind Ensemble	1
Choir 11-12	ENS326-Choir	1
Orchestra 11/12	ENS378-Symphony Orchestra	1