



FIVE TOWNS COLLEGE

305 North Service Road
Dix Hills, NY 11746-5871
(631) 656-2163
(631) 656-2191 FAX

DUAL ENROLLMENT AGREEMENT

by and between

Commack Union Free School District and Five Towns College

Effective September 1, 2026 to June 30, 2028

WHEREAS, a dual enrollment agreement by and between Commack Union Free School District (hereinafter the District) School and Five Towns College (hereinafter the College) that further enhances the educational opportunities available for their students; and

WHEREAS, both the District and the College seek to provide students with the best preparation for success in their chosen vocations by, among other things, and providing the opportunity for them to take post-secondary coursework.

WHEREAS, both the District and the College seek to achieve the above-stated objectives by furthering the following goals:

- To provide an opportunity for Commack Union Free School District students to pursue college level courses for which they can earn college credit.
- To foster an understanding among Commack Union Free School District students about the opportunity to pursue post-secondary coursework;
- To provide students who have the potential for success and are prepared to succeed with advanced academic courses; and
- To develop students who value learning for its own sake, who are committed to lifelong learning, and who are able to avail themselves of educational opportunities presented by technological advances.

NOW THEREFORE, it is agreed as follows:

This agreement shall commence as of September 1, 2026, and shall remain in effect until June 30, 2028.

The College shall be responsible for:

- Providing the designated course overviews to the District to ensure these courses offered at the College are taught at the high school;
- Providing a tuition scholarship of at least 25% or more for students who pursue post-secondary study at the College;
- Identifying opportunities for Commack High School Students to participate in the activities of the College;
- Inviting students to tour the campus; and
- Notifying the District of any changes in the agreement.

The District shall be responsible for:

- Teaching the designated College course as defined by the College's Course Overview and Commack High School curriculum;
- Providing to the College the instructor's CV and NYSED license/ certifications; and planning the schedule of student assignments to include all of the coursework, assessments, and outcomes agreed by and with the District.

In order for a student to receive credits from the College, the student must:

- Be in the Junior or Senior year to receive College credit;
- Register for the course as instructed by the Commack High School teacher and pay a \$100 for 1 credit, or \$250 for 3 credits administrative fee directly to the College;
- Successfully complete the College's curricula as detailed in this agreement and offered by the District as indicated; and
- Achieve a grade of C (75%) or higher in designated courses.

Students who present the credentials set forth above to the College shall be eligible to receive credit as set forth in Schedule A, a copy of which is annexed hereto and made a part of hereof.

Both the District and the College shall endeavor to publicize this dual enrollment agreement internally to potential students, so that these students and their families will become aware of the opportunities available to them. It should be noted that students will be limited to six credits in an academic year.

The College shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.

Furthermore, and consistent with Federal and New York law, Five Towns College adheres to its Data Security Policy and Procedures program with 2024 updates, which incorporates provisions

of Education Law 2-d. The same is hereby incorporated and is available at the following link.
https://www.ftc.edu/wp-content/uploads/2024/06/DATA-SECURITY-POLICY-2.ED_2024.updated.pdf

This Agreement shall be governed and construed under the laws of the State of New York and the venue for any action, claim, or dispute arising hereunder shall be in Suffolk County, New York. Either party may terminate this agreement by written notification to the other party by the end of the semester.

Notices under this Agreement shall be deemed to have been duly served if mail or emailed to:

Dr. Jordan F. Cox
Superintendent
Commack Union Free School District
480 Clay Pitts Road
East Northport, NY 11731
jcox@commack.k12.ny.us

and
Dr. Marsha Pollard, Provost
Five Towns College
305 North Service Road
Dix Hills, New York
marsha.pollard@ftc.edu

IN WITNESS WHEREOF, the parties have executed this Agreement.

By: Kristi Adams
Kristi Adams
Chair for the Performing Arts, Five Towns College

7/24/26
Date

By: Marsha Pollard
Dr. Marsha Pollard
Provost, Five Towns College

8/5/26
Date

By:



Gus Heuber

Board of Education President, Commack UFSD



Date

FIVE TOWNS COLLEGE

SCHEDULE A

The following Five Towns College courses have been approved for credit in a dual enrollment agreement with the District. Final approval was based upon discussion and agreement with Division Chairpersons of the College and the Assistant Superintendent for Curriculum and Instruction in the District.

Insert High School Name	Five Towns College	Credits
College Wind Ensemble	ENS390 – Wind Ensemble	1
College String Ensemble	ENS378 – Symphonic Orchestra	1
College Choral Ensemble	ENS326 – Choir	1